



NATIONAL COUNCIL FOR CONSTRUCTION

EMPLOYMENT OPPORTUNITY

In line with our aim to effectively contribute to sustainable economic growth through the promotion, development, training and regulation of the Zambian Construction Industry, we are seeking dynamic and motivated staff to fill the following positions:

BUSINESS DEVELOPMENT MANAGER – GRADE NCC 3

Reporting directly to the Executive Director, the job holder will contribute to the promotion and development of the construction industry by developing and implementing strategies that contribute to the viability, growth and sustainability of the National Council for Construction and empowerment of Zambian Companies/Firms engaged in the construction industry.

Main Duties / Accountabilities

- i. Develops the Unit's Annual Work Plan and budget against objectives/policies providing guidance/advice and ensuring that submissions are realistic and attainable and thereafter presents the budget for consolidation into the NCC budget. After approval monitors the activities and budget and takes corrective action as necessary
- ii. Evaluates, assesses and develops strategies to support the NCC mandate in order to make NCC self-sustaining and reduce dependence on Government funding
- iii. Researches new business opportunities for Zambian construction companies and firms in order to advise industry players on opportunities open to them
- iv. Promotes linkages with relevant business entities locally, regionally and internationally
- v. Facilitates access by Zambian firms or Zambian companies to resources for the development of their operations by engaging potential players, developing business proposals, business models, business linkages and identifying possible partnerships

- vi. Promote in liaison with other bodies in the construction related fields, development issues relating to the construction industry
- vii. Undertake construction industry assessments in order to promote and maintain competition among professionals or other persons engaged in the construction industry and promote efficiency and economy on the part of the professionals and persons so engaged
- viii. Coordinates the development, revision and implementation of the Council's Strategic Plan, and ensures that monitoring and evaluation reports are prepared and submitted to the ED on time
- ix. Prepares and submits ad hoc and periodic reports of the Unit's activities affairs/performance and related issues for information and decision making.

Requirements

- Grade 12 School Certificate
- MBA with first Degree in Finance or Economics
- A minimum of 5 years' relevant work experience in a large organisation

Required Competencies and Personal Attributes

- Strategic/Business planning skills
- Strong interpersonal and influencing skills
- High level of analytical ability
- Good Communication skills- both written and oral
- Basic computer skills (Word processing, spreadsheets and internet)

Only those who meet the above role specifications and competences should apply enclosing their detailed CVs, photocopies of their academic/professional qualifications.

Hard copy applications should reach the undersigned not later than Friday, 28th June, 2024 by 17: 00 hours. Soft copy applications can be sent to the following email:

ncc@ncc.org.zm

**The Executive Director,
National Council for Construction,
P.O. Box 39548
LUSAKA**